|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring** | **Impact if the risk occurs** | **Severity** *Rating based on impact & likelihood.* | **Owner** *Person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | [08-05-2024] | Solar flare | Low | Extreme | High | Everyone | Nothing we can do. If it happens shit’s fucked | Open |  |
| 2 | [08-05-2024] | Team member stops contributing | Medium | Medium | Medium | Everyone | Regular communication to limit time lost | Open |  |
| 3 | [08-05-2024] | Act of god (Plague, flood, fire, etc…) | Medium | High | High | Project Manager | Insurance | Closed |  |
| 4 | [08-05-2024] | Time overruns | High | Medium | High | Project Manager | Regular Communication, alongside progress updates | Closed |  |
| 5 | [08-05-2024] | Data loss event | High | Extreme | High | Project Manager | Regular backups, plus open communication with the client to disclose such delays | Closed |  |
| 6 | [08-05-2024] | Tasks more complex than initially planned | Medium | High | High | Project Manager | Open communication with the client to tell them about these issues, and potentially hiring someone more skilled as a contractor | closed |  |

**Note: please make sure you fill all information related to your project below and convert everything to Wiki page (GitHub)**

Table 1: Risk register Sample

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.